



## Quick Start Guide

1. Using the supplied magnet, activate the radio, by holding the magnet on the triangle at the bottom right of the radio for two seconds. The radio will then transmit within 60 seconds. For further help, please visit [www.owlsite.net/support](http://www.owlsite.net/support) to view the user manual or a video on radio activation/installation.



2. Go to the technician's portal: <http://tech.owlsite.net> Enter the Radio ID (MTU ID) located on the bottom of the radio, then click View Data. To ensure that the radio was heard from check that it's visible and the time is recent.

Data Gateway 🏠

Latest Data for MTU

MTU ID

Enter the desired MTU ID.

View Data

Data Gateway 🏠

Latest Data Recorded for 20015 Auto Refresh ↻

Network ID	Receiver	System	Value Type	Value	Gateway Time	Receiver Time
NANMA01_20015	0	9	0	236	Fri Apr 28 2017 00:36:10 GMT-0400 (EDT) (from NANMA01 @ 1)	2017-04-28T00:36:06-0400
NANMA01_20015	0	9	0	236	Thu Apr 27 2017 12:36:08 GMT-0400 (EDT) (from NANMA01 @ 1)	2017-04-27T12:36:07-0400
NANMA01_20015	0	9	0	236	Thu Apr 27 2017 00:37:06 GMT-0400 (EDT) (from NANMA01 @ 1)	2017-04-27T00:36:08-0400
NANMA01_20015	0	9	0	236	Wed Apr 26 2017 12:37:05 GMT-0400 (EDT) (from NANMA01 @ 1)	2017-04-26T12:36:06-0400

3. If the radio is visible in the technician's portal, then mount the wall bracket upright near the tank. Once mounted, slide the radio down into the bracket. Then insert the hall effect foot into the dial on the propane tank.



4. Once connected to the tank activate the radio with the magnet a second time.

5. Next access your OWL Dealer Portal: <https://portal.owlsite.net> Enter your assigned username and password.

Overhead Wireless Logic System: Portal Login Sign In | Forgot Password?

Username

Enter username

Password

Enter password

Dealer Portal Login:

- ✓ Remote Propane Tank Monitoring
- ✓ Monthly Pay-As-You-Go Invoicing
- ✓ Customer, Tank & Radio Reporting
- ✓ Customized Alerts and Scheduling

Remember me Sign In

6. Once in your portal, scroll down on the menu until you get to the Account section. Click on Dealer. You will now setup your account profile. Fill in your Dealer Account Details: Username, Dealer Name, Email, and Website URL.

The screenshot shows the OWL Portal interface. On the left is a navigation menu with categories: Radios, Tanks, Meters, Alerts, Radio Maps, Upload Files, REPORTING (Radios, Tank Levels, Tank Alerts, Quiet Radios, Generate Invoices), and ACCOUNT (Dealer, API Settings, Customer Invite). The 'Dealer' option in the ACCOUNT section is circled in red. The main content area shows the 'Dealer Account Details' form, which is also circled in red. The form contains four input fields: Username, Dealer Name, Email, and Website URL.

7. Next fill in your Dealer Rates: Propane Rate/Gallon, Tax, and Management. Then fill in your Mailing Address information.

The screenshot shows the OWL Portal interface. The navigation menu is visible on the left, with the 'Dealer' option in the ACCOUNT section circled in red. The main content area shows two forms. The first form, 'Dealer Rates', is circled in red and contains three input fields: Propane Rate/Gallon (\$), Tax (%), and Management (\$). The second form, 'Mailing Address', is also circled in red and contains four input fields: Address 1, Address 2, City, and State.

8. Now enter your Billing Cycle, by selecting the day of the month in which your billing cycle begins. Then add any Invoice Notes that you want to appear on your customer's invoices. Refer to the note below as an example of what you might want to include.

The screenshot shows the OWL: Portal interface. On the left is a navigation menu with categories: Customers, Service Addresses, Radios, Tanks, Meters, Alerts, Radio Maps, Upload Files, REPORTING (Radios, Tank Levels, Tank Alerts, Quiet Radios, Generate Invoices), and ACCOUNT (Dealer). The main content area has two sections: 'Billing Cycle' with a dropdown menu set to '25' and a note 'Select the day of the month in which the billing cycle begins...'; and 'Invoice Notes' with a text area containing the following HTML code: 

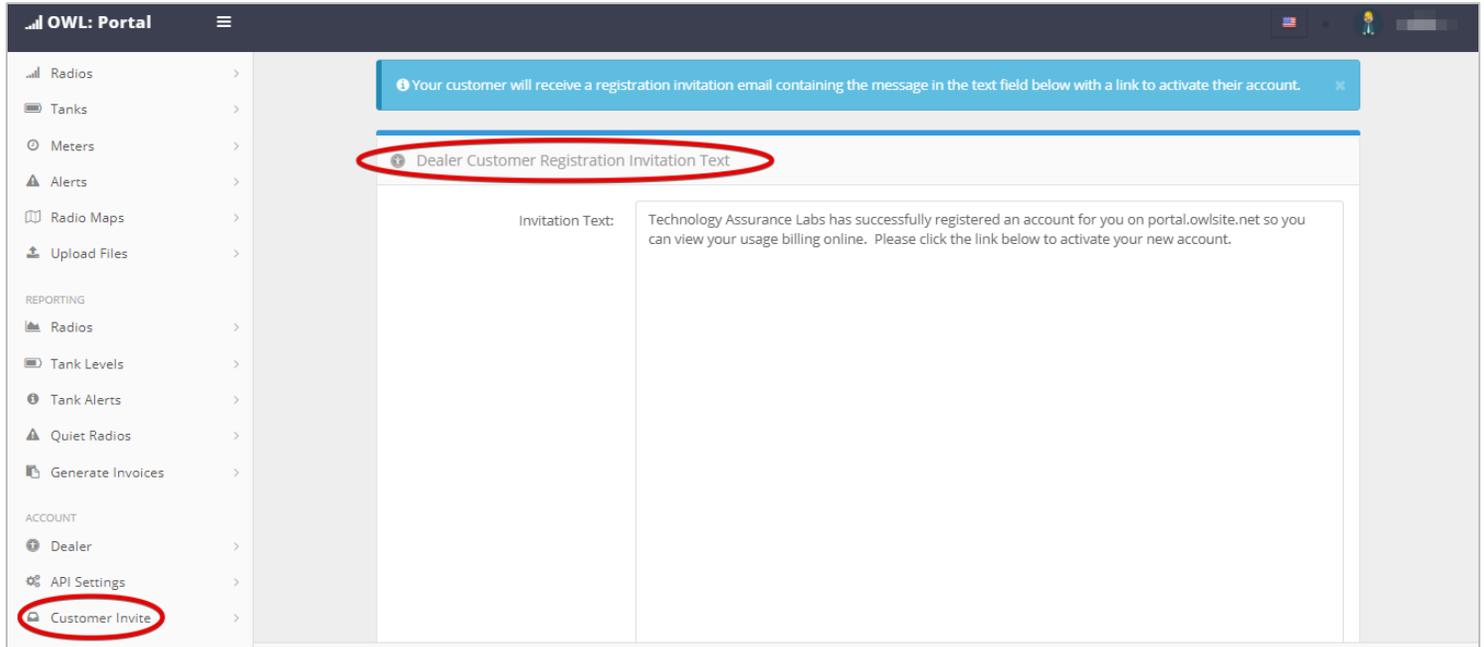
A late payment charge of 1 &frac12;% per month (minimum of \$3.00; 18% per year) may be assessed if not paid within 20 days. Gas service may be interrupted or discontinued without further notice if the bill has not been paid after 30 days.</p>

 Below the text area is a note: 'The invoice note entered here will appear on your customer invoices.'

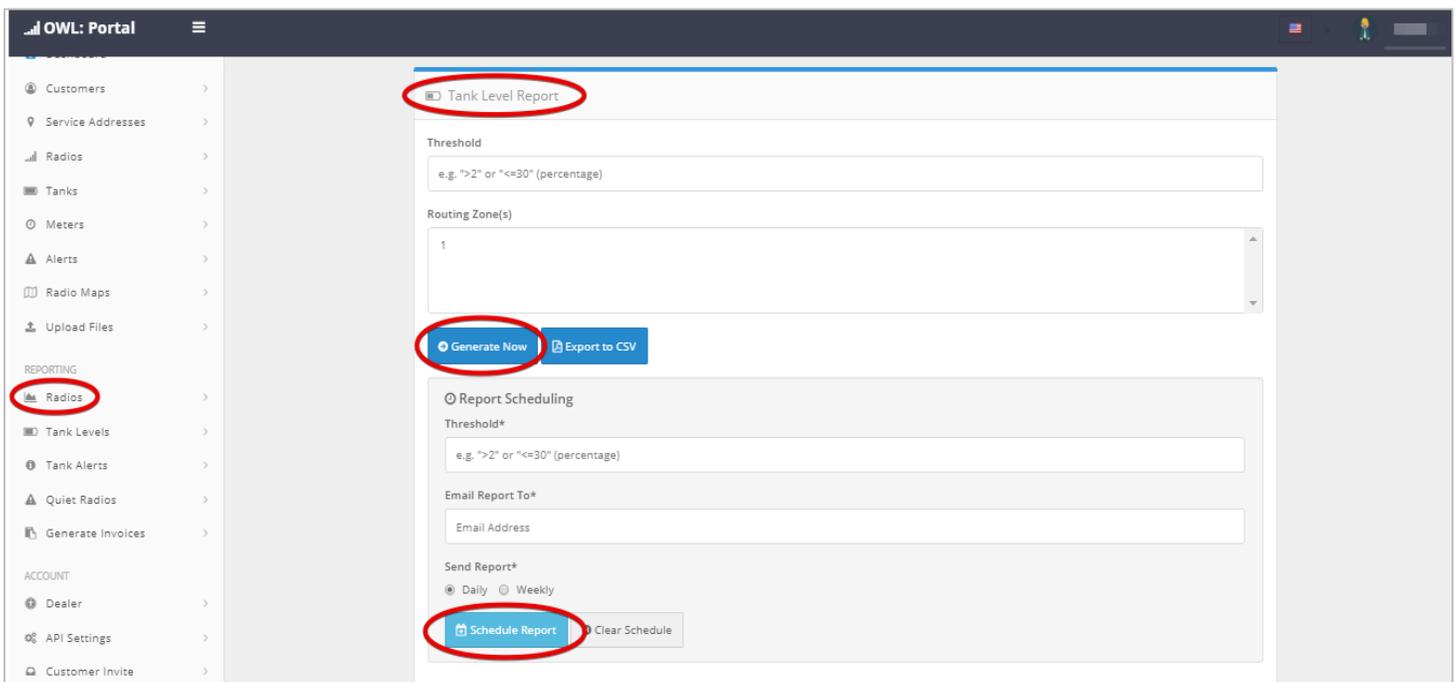
9. Now it's time do decide what Invoice Labels you want to appear on your customer's invoices. You can edit the text and or choose not to use some of the Invoice Labels by leaving them blank. Once you are done click Save Account at the bottom of the page.

The screenshot shows the OWL: Portal interface with the 'Invoice Labels' section. The left navigation menu is the same as in the previous screenshot. The 'Invoice Labels' section contains a grid of 16 input fields for various invoice labels: Invoice id, Invoice #, Estimated usage since last fill, Estimated Usage Since Last Fill, Invoice date, Invoice Date, Estimated propane usage, Estimated Propane Usage, Billing period, Billing Period, Utility taxes, Utility Taxes @, Due date, Due Date, Current monthly total, Current Monthly Total, Account no, Account #, Metered tank fill, Metered Tank Fill, Customer, Customer, Estimated usage vs actual, Estimated Usage vs. Actual, Service address, Service Address, Previous outstanding balance, Previous Outstanding Balance, Invoice summary, Invoice Summary, Total due, Total Due. At the bottom of the form are two buttons: 'Save Account' and 'Cancel'.

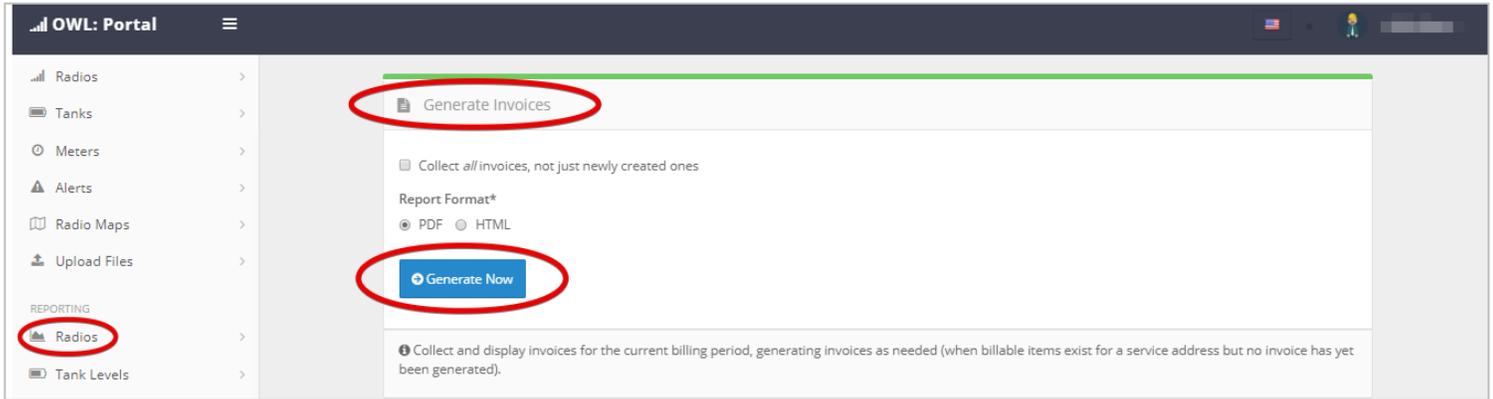
10. Next click on Customer Invite. Here you will edit the Invitation Text you send your customer when they want to activate their own portal. You can replace Technology Assurance Labs with your company name and any other information you want to add to the invitation. Once done click Save Invitation Text at the bottom of the page.



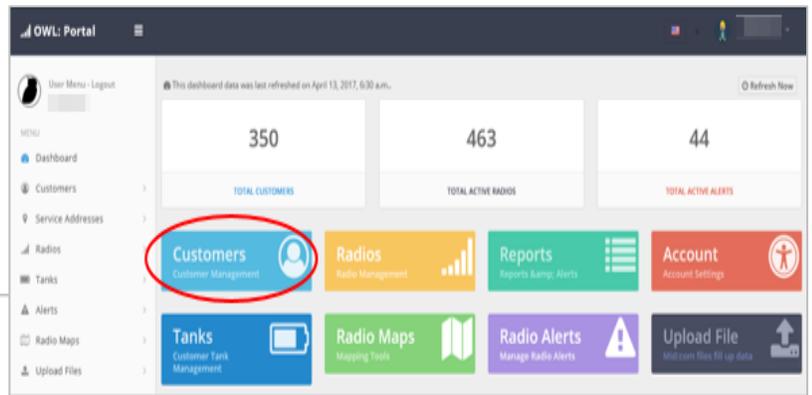
11. Next setup your reporting. Scroll up on the menu until you get to the Reporting section. Click on Radios. Fill in the following sections with the information for the reports and alerts you want to receive: Tank Level Report, Quiet Radio Report, Tank Level Alerts, and Alerts. If you want to view a report at any given time click Generate Now or you can schedule to receive your reports daily or weekly by clicking Schedule Report. Make sure to click Save Settings under Tank Level Alerts and Alerts once you have filled in the information.



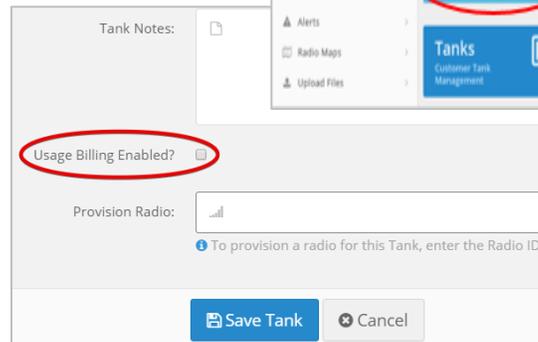
12. Under Generate Invoices you can choose to view your invoices at any time. Check whether you want to collect all invoices or leave blank if you want just the newly created invoices. Select your report format then click Generate Now to view them.



13. Provision radio & customer information in the OWL Portal. Refer to the user manual on [www.owlsite.net/support](http://www.owlsite.net/support) for additional help.



14. For Pay As You Go, check the box next to Usage Billing Enabled. Skip this step if only Monitoring.



15. Monitor the tank using the OWL portal.
16. If you would like to order more radios, please let us know.

## Get in touch

Contact us with any questions or concerns.

Tel: (407)-542-0662

Email: [info@talabs.com](mailto:info@talabs.com)

Website: [www.owlsite.net](http://www.owlsite.net)

OWL User Manual: [www.owlsite.net/support](http://www.owlsite.net/support)